

Cultural Consultation Checklist

Use this step-by-step checklist to guide your engagement with First Nations communities, ensuring respectful, ethical, and culturally safe communication. This resource helps you identify when consultation is needed, who to contact, and how to document consent appropriately.

- *Identify when consultation is needed – This includes the use of cultural knowledge, stories, imagery, artwork, or representations of community voices.*
- *Engage the WVA First Nations Staff Network – Seek guidance from the network or Cultural Advisory Team to determine the appropriate steps and contacts.*
- *Contact appropriate community representative(s) – This may include Elders, Traditional Owners, or local First Nations organisations. Always follow local protocols.*
- *Discuss expectations and protocols – Talk through the purpose of the work, how the content will be used, and how the community would like to be represented.*
- *Gain consent and document it – Obtain verbal or written consent before proceeding, and record the details in your project notes or consent form.*
- *Respect community decisions – If a community declines to participate, this must be honoured without pressure or assumption.*